

APPLICATION FOR EMPLOYMENT VALLEY LOCAL SCHOOLS SUPERINTENDENT

**South Central Ohio Educational Service Center
411 Court St., Room 105
Portsmouth, OH 45662
740-354-0221**



APPLICATION PROCEDURES:

1. Please complete this application and return to:
Mr. Lowell Howard, Superintendent
South Central Ohio Educational Service Center, 411 Court St., Room 105, Portsmouth, OH 45662
2. Please enclose a copy of the following:
 - Completed and signed application form.
 - Copy of current license(s) or evidence that one is available (if applicable).
 - Up-to-date resume with listed references and contact information.
 - University placement file and/or transcripts of credits (copies will suffice until employment is offered)
 - Any information or material you believe to be relevant to your qualifications for the position.
3. After review of the completed application and materials received, interviews will be arranged by invitation only.
4. Applications are asked to be returned by 4:00pm Monday, March 22, 2010 to be considered.

DEMOGRAPHIC INFORMATION:

Name: _____	SS#: _____
Permanent Address: _____	Home Phone: _____
City _____ State ____ Zip _____	Work Phone: _____
Number of months in military? _____	Cell Phone: _____
Have you ever been dismissed or asked to resign from any educational position(s)?	Yes _____ No _____
If yes, please explain on a separate piece of paper.	
Have you ever been convicted of a felony?	Yes _____ No _____
Do you have a valid Ohio drivers license?	Yes _____ No _____

EDUCATIONAL PREPARATION AND EXPERIENCE

Name of School and Location	Sem Hrs.	Degree	Major-Minor
H.S.			
College			
College			
College			
Special			
Special			

LIST ALL OHIO LICENSES/CERTIFICATES THAT YOU CURRENTLY POSSESS OR FOR WHICH YOU HAVE APPLIED:

Type:	Area(s)	Expiration Date

Are you under contract for next year? Yes _____ No _____

If "yes", is it a: Multi year? _____ When does your contract expire? _____

If "yes", with which district? _____

If "yes", what is your current salary? _____

WORK EXPERIENCE:

Name and Address of Entity	Inclusive Dates	# of Months	Position Held	Name of Board President, Superintendent or Supervisor	Phone

Does Valley Local or its agents have your permission to contact the above named persons? Yes _____ No _____

I certify that the information given in this application is true to the best of my knowledge. I authorize the Valley Local School District and its designee(s) to conduct an appropriate reference check which may include former employer(s) for certification of my employment history and the Bureau of Criminal Identification and Investigation (BCII) for a background check and I hereby consent to such inquiries. I further certify that I have not been convicted of a felony or sex-related offense, and hereby authorize Valley Local School District to perform such background investigations as required by law. The fee for the background investigation is to be paid by the applicant who is the finalist for the position. Failure to comply will result in the disqualification of the applicant for employment consideration.

I understand and agree that if I am employed prior to the receipt of the BCII and FBI reports and verification of my work experience, my continued employment will be contingent upon: 1) satisfactory work experience as verified by contacts with my former employers; and 2) receipt of a report demonstrating that I am in compliance with Valley Local School District Board of Education rules and regulations regarding applicant/employee criminal records and disclosures of criminal convictions.

I attest that the information contained in this application and in my resume is true and complete, and I understand that if it is not, I may be eliminated from consideration for this job. If, after being hired, falsehoods or omissions are discovered in my application or resume, I understand that my employment may be terminated. By affixing my signature, I agree to the conditions listed on this application and will, if employed, tender my resignation of employment should I fail to fulfill these conditions.

Date

Signature of Applicant

The Valley Local School District's employment opportunities are offered without regard for race, age, color, religion, ancestry, national origin, citizenship status, gender, handicap, or status as a Vietnam era or special disabled veteran. Qualified candidates who are disabled or require special assistance to respond to this employment announcement should contact SCOESC at 740-354-0221.